

# FOR AGSHOWS NSW MEMBER SOCIETIES HORSE COMPETITIONS TOP 10 COMPLIANCE MUST-DO'S

Simple. Clear. Non-negotiable.

1



## Follow the Rules – Always

Comply with:

- Model Horse Regulations
- General Regulations
- Codes of Conduct
- Conditions of Entry

2



## Get Your Schedule Right

Schedules & Entry Forms MUST:

- Reference all governing documents
- Include exhibitor declaration:  
*"I have read and agree to abide by all rules and conditions"*

3



## Judges Declaration – Every Time

- All Judges must sign the Judge Agreement & Declaration Form
- Judges must be provided with and read the Code of Conduct and sign Declaration
- You must actively check for conflicts of interest, including Judging within 100km radius and judging the same section within the last 6 months
- If there's a conflict (or perceived conflict) → don't appoint them

4



## Volunteers: Know Who's a Volunteer

Unpaid Judges are Volunteers. Volunteers must register with the Member Society and comply with Volunteer Processes. Volunteers are not required to sign a waiver.

Unpaid = Volunteer

- Must complete a Volunteer Registration
- Must be inducted
- Must sign on/off

5



## Paid People Need Their Own Insurance

(Public Liability / Professional Indemnity)

Paid Judges, Course Builders Photographers, contractors etc.

6

## Who Signs a Waiver in the Main Arena?

No waiver = no entry

Includes:

- Competitors
- Handlers
- Parents
- Anyone in the Main Arena (except Volunteers)

7



No Wristband = No Access

Wristbands confirm waiver completion

No wristband = stay out

8



Control the Gate

Stewards must:

- Check waivers
- Issue wristbands
- Manage entry

9



Keep the Arena Safe & Controlled

- Limit access
- Induct officials
- Remove unnecessary people

10



Use the Complaints Process

- Complaints Policy & Form available
- Follow the process – don't handle informally
- Escalate where required

### THE REALITY CHECK



If something goes wrong, can you prove:

- ✓ Rules were followed?
- ✓ Declarations signed?
- ✓ Waivers completed?
- ✓ Volunteers, Stewards and Judges inducted and follow Volunteer procedures?

### FINAL REMINDER



- ✓ Waivers help protect you – but don't replace duty of care
- ✓ If you don't follow the rules → insurance may not respond



Compliance protects our people, our events and our future.  
Do it right. Every time.