



Show Safety Officer Position Description

Reports to: Show Secretary

Financial delegation: Nil

Key Accountabilities:

- * Support the development of “Name” Show’s WHS policies and programs
- * Ensure Annual show’s risk management plan is updated and provide to the Show Secretary one month prior to show dates
- * Advise and instruct the Show committee via the Show secretary on various safety-related topics (noise levels, use of machinery etc.)
- * Conduct risk assessment and advise on preventative measures
- * Review existing policies and measures and update according to legislation
- * Initiate and organise WHS training of employees and executives where required
- * Inspect show ground and the work of personnel to identify issues or non-conformity (e.g. not using protective equipment)
- * Oversee installations, maintenance, disposal of substances etc
- * Liaise with Showman's guild WHS Office
- * Liaise with any special attraction exhibitors for main show ring e.g. fireworks, Car/ motorcycle demonstration for special safety precautions
- * Regular walk-throughs of all show areas and sideshow alleys
- * Stop any unsafe acts or processes that seem dangerous or unhealthy
- * Record and investigate incidents to determine causes and handle worker's compensation claims
- * Prepare reports on occurrences and provide statistical information to Show secretary

Physical Aspects of Safety Officer:

Physical aspects of the position include but are not limited to the following:

- * Constant standing and walking throughout shift
- * Frequent lifting and carrying up to 10 kg's.
- * Occasional kneeling, pushing, pulling, lifting
- * Occasional ascending or descending ladders, stairs and ramps